



MINUTES
City of Kenora
Committee of the Whole of Council

Date: November 12, 2013
Time: 9:00 am
Location: City Hall Council Chambers

Present: Mayor D. Canfield
Councillor R. McKay
Councillor R. McMillan
Councillor L. Roussin
Councillor S. Smith

Regrets: Councillor C. Gallivan
Councillor R. Lunny

Staff: Karen Brown, CAO
Rick Perchuk, Operations Manager
Warren Brinkman, Emergency Services Manager
Sharen McDowall, Human Resources Manager
Colleen Neil, Recreation Services Manager
Charlotte Caron, Property & Planning Manager
Joanne McMillin, City Clerk
Heather Lajeunesse, Deputy Clerk
Charlotte Edie, Treasurer

1. Public Information Notices

As required under Notice By-law #144-2007, the public is advised of Council's intention to adopt the following at its November 19, 2013 meeting:-

-Council will amend the Operating and Capital Budgets for the Kenora Public Library in the amount of \$7,428 for staff wage increases

2. Declaration of Pecuniary Interest & the General Nature Thereof

- i) On today's agenda;
- ii) From a meeting at which a Member was not in attendance.

Councillor McMillan made a declaration of pecuniary interest as it relates to items 6.13 and 6.15 regarding Financial Statements Report and Various Committee Minutes as his spouse is a member of the Police Services Board and received remuneration.

3. Confirmation of Previous Committee Minutes

Moved by R. McMillan, Seconded by L. Roussin and Carried:-

That the Minutes from the last regular Committee of the Whole Meeting held Tuesday, October 8, 2013 and the Minutes from the last Special Committee of the Whole Meeting held Wednesday, October 23, 2013 be confirmed as written and filed.

4. Presentations

Mayor Canfield presented congratulatory certificates to the two "Mayor for the Day" contest winners Kimberly Korobanik and Nicholas Phillipow and thanked them for their participation in the contest. Winners were selected based on the essays they submitted with their entries.

5. Deputations

5.1. Event Centre Committee

Chris Van Wallegghem, Co-Chair of the Event Centre Committee was present to make a deputation on behalf of the committee to give an update to Council on their activities to date. The Committee has been reporting to Council quarterly but being that they were established exactly one year ago this month a recap of the past year was provided.

A request for RFPs for the facility design and feasibility plan was recently distributed and twelve proposals were received. The proposals were evaluated by the committee and the contract was awarded to Stantec Sports Studio and Nelson Architecture. The committee has met with representatives of the successful application to review the bid. Next steps will include community interviews to be conducted at the end of November by Stantec/Nelson with user groups, including the arts community, as well as City staff and Council. December will focus on marketing research, conceptual design development plans as well as capital and operating programs. A feasibility final review and final report is anticipated for January 2014, as well another public information meeting to present the concept plan.

Council inquired about the need for additional ice time, whether or not there will be an analysis of the gap between what is existing and what is missing. Concerns were also noted regarding recovery costs. It was confirmed that the meetings with the user groups will help the committee obtain new information in addition to the 2010 Major Recreation Facility Study which already indicates a need for more ice time. There are outlying communities and other potential user groups that have demands for ice as well that are turned down due to unavailability. Regarding recovery costs it was indicated that the committee is looking at the overall rate as part of their research and this will be applied to the type of facility that is built if the project is approved. The consultants will have something to bring forward to Council and questions can be asked during the meeting.

5.2. Co-ot Taxi - Eric Lovas

Eric Lovas was present to make a deputation on behalf of Co-ot Taxi. Co-ot would like the City to consider changing the language in its Taxi By-law that refers to the age of the taxis regarding licensing. Currently the by-law reads that a vehicle cannot be licensed if it is over ten years old based on the date of manufacture, which is indicated on a sticker on the vehicle. Co-ot is requesting to have the by-law amended to reflect the age of the vehicle as being the registration year and not specific to the exact date.

Eric explained that this hasn't been an issue to date but there are continuous concerns when brokers are looking at purchasing and licensing new taxis for the company. If a vehicle is beyond the month in the year which makes it exactly 10 years old then it becomes confusing and concerning for the taxi purchaser as the City could in fact reject a licence application for the vehicle according to the by-law. Eric noted that some vehicles they look at are in excellent shape and ideal for consideration of purchase but can't be bought for this reason. Co-ot would also like Council to consider increasing the permitted age of the vehicles by two to three years.

6. Business Administration Reports

6.1. 2014 Meeting Schedule

Recommendation:

That in accordance with the Procedural Bylaw of Council of the City of Kenora, Council hereby approves the 2014 Schedule of Committee and Council Meetings as attached to the October 27 report of the Deputy Clerk.

Recommendation Approved.

6.2. Appointment of Auditor

Recommendation:

That in response to a Request for Proposal for Audit Services for a five year period and the subsequent receipt of three (3) proposals for this purpose, Council hereby authorizes the appointment of MNP LLP as the City's external auditor for a five year period commencing January 1, 2013; and further

That three readings be given to a by-law to appoint an Auditor for the Corporation of the City of Kenora.

Recommendation Approved. (resolution and by-law)

Councillor Roussin expressed concerns regarding the evaluation matrix and how the rating is used to determine which firm is chosen for the audit services. Charlotte Edie will send out the confidential evaluation matrix to Council for their review.

6.3. Appointment of Tax Collector

Recommendation:

That Council give three readings to a by-law to appoint Michelle Saunders to the position of Tax Collector in and for the City of Kenora, effective January 6, 2014; and further

That By-law Number 63-2012 be hereby repealed at that time.

Recommendation Approved. (resolution and by-law)

6.4. Contracts Third Quarter 2013

Recommendation:

That Council hereby receives the information report of Lauren D'Argis, Corporate Services Manager dated November 5, 2013 with respect to contracts awarded within the Manager's approved limits for the period July 1, 2013 to September 30, 2013.

Recommendation Approved.

6.5. FCM Conference Attendance

Recommendation:

That authorization is hereby given for two (2) Members of Council to attend the 2014 Annual Conference of the Federation of Canadian Municipalities (FCM), taking place at the Scotiabank Convention Centre in Niagara Falls, ON, May 30 to June 2, 2013; and further

That all eligible expenses in accordance with Council's Travel & Per Diem Policy be hereby authorized.

Recommendation Approved.

6.6. FCM Housing Crunch Campaign

Recommendation:

Whereas a stable and secure housing system that creates and maintains jobs and allows for a range of living options is essential to attracting new workers, meeting the needs of young families and supporting seniors and our most vulnerable citizens; and

Whereas the high cost of housing is the most urgent financial issue facing Canadians with one in four people paying more than they can afford for housing, and mortgage debt held by Canadians now standing at just over \$1.1 trillion; and

Whereas housing costs and, as the Bank of Canada notes, household debt, are undermining Canadians' personal financial security, while putting our national economy at risk; and

Whereas those who cannot afford to purchase a home rely on the short supply of rental units, which is driving up rental costs and making it hard to house workers in regions experiencing strong economic activity; and

Whereas an inadequate supply of subsidized housing for those in need is pushing some of the most vulnerable Canadians on to the street, while \$1.7 billion annually in federal investments in social housing have begun to expire; and,

Whereas the stakes are especially high for Ontario's municipal governments as housing responsibilities have already been downloaded (unlike other provinces and territories) and this is not sustainable on the property tax base; and

Whereas the Federation of Canadian Municipalities (FCM) has launched a housing campaign, "Fixing Canada's Housing Crunch," calling on the federal government to increase housing options for Canadians and to work with all orders of government to develop a long-term plan for Canada's housing future; and

Whereas FCM has asked its member municipalities to pass a council resolution supporting the campaign; and

Whereas our community has continuing housing needs, such as the lack of affordable housing as outlined in the Housing First Philosophy that can only be met through the kind of long-term planning and investment made possible by federal leadership; and

Therefore Be It Resolved that the Council of the Corporation of the City of Kenora endorses the FCM housing campaign and urges the Minister of Employment and Social Development to develop a long-term plan for housing that puts core investments on solid ground, increases predictability, protects Canadians from the planned expiry of \$1.7 billion in social housing agreements and ensures a healthy stock of affordable rental housing for Canadians; and further

Be It Resolved that a copy of this resolution be sent to the Honourable Jason Kenney, Federal Minister of Employment and Social Development, the Honourable Linda Jeffrey, Provincial Minister of Municipal Affairs and Housing, Greg Rickford, MP, the Federation of Canadian Municipalities and to the Association of Municipalities of Ontario.

Recommendation Approved.

6.7. International Watershed Conference Attendance

Recommendation:

That authorization be hereby given for Councillor Lunny to attend the 2014 International Rainy-Lake of the Woods Watershed Forum taking place in International Falls, MN March 12-14, 2014; and further

That all eligible expenses in accordance with Council's Travel & Per Diem Policy be hereby authorized.

Recommendation Approved.

6.8. Library Budget Wage Increase

Recommendation:

That Council hereby approves an additional allocation to the Kenora Public Libraries of \$7,428 to account for the increase of 1.7% in the wages of the library staff to be funded through the savings from the OPP billing; and

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2013 Operating & Capital Budget at its November 19, 2013 meeting; and further

That Council gives three readings to a by-law to amend the 2013 budget for this purpose.

Recommendation Approved. (resolution and by-law)

6.9. Minister of Rural Affairs Agreement - Winnipeg River West Branch Bridge

Recommendation:

That Council authorizes the Mayor and Clerk to execute an agreement with

the Minister of Rural Affairs for the Winnipeg River West Branch Bridge project; and further

That the appropriate by-law be passed for this purpose.

Recommendation Approved. (resolution and by-law)

6.10. Prosperity Trust Fund September 2013

Recommendation:

That Council of the City of Kenora hereby accepts the 2013 Third Quarter report regarding the Kenora Citizens' Prosperity Trust Fund, as prepared by and attached to the November 5, 2013 report of Lauren D'Argis, Corporate Services Manager.

Recommendation Approved.

6.11. Receivable Write Off 2013

Recommendation:

That Council hereby approves the write off of receivable accounts totalling \$22,766.71 including applicable taxes; and further

That City staff be directed to continue collection efforts on these accounts.

Recommendation Approved.

6.12. ROMA-OGRA Conference Attendance

Recommendation:

That authorization be hereby given for four Members of Council to attend the ROMA/OGRA 2014 Annual Conference taking place February 23 to 26, 2014, in Toronto; and further

That all eligible expenses in accordance with Council's Travel & Per Diem Policy be hereby authorized.

Recommendation Approved.

It was noted that Mayor Canfield, Councillor McKay and Councillor Gallivan are interested in attending the conference.

Councillor Roussin introduced the following item as Councillor McMillan had made a declaration of pecuniary interest on 6.13.

6.13. September 2013 Financial Statements

Recommendation:

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora as at September 30, 2013.

Recommendation Approved.

6.14. Time Change for December 10 Committee Meeting

Recommendation:

That in keeping with Section 3.15 of Council's Rules of Order and Procedures By-law #90-2013, authorization and notice is hereby given that the Tuesday, December 10, 2013 Committee of the Whole meeting will commence at 9:30 a.m. rather than the usual 9:00 a.m. to accommodate an education and training session for Council; and further

That this notice be circulated to applicable staff and posted on the City's Portal.

Recommendation Approved.

Councillor Roussin introduced the following item as Councillor McMillan had made a declaration of pecuniary interest on 6.15.

6.15. Various Committee Minutes

Recommendation:

That Council hereby adopts the following Minutes from various City of Kenora Committees:

August 28 & October 16– Environmental Advisory Committee
September 24 & October 22 - Community Policing Committee
October 7 & October 21 – Event Centre Committee
October 8 - Committee of the Whole and Property & Planning
October 24 – Lake of the Woods Museum Board
October 24 – Heritage Kenora; and

That Council hereby receives the following Minutes from other various Committees:

August 15 – Kenora District Services Board
September 4– Kenora Police Services Board
September 20 – NWHU Board of Health
October 10 - District of Kenora Home for the Aged Board of Management;
and further

That these Minutes be circulated and ordered filed.

Recommendation Approved.

- 7. Community Services Reports - no reports**
- 8. Economic Development Reports - no reports**
- 9. Emergency Services Reports - no reports**
- 10. Operations Reports**

10.1. Snow Plow Municipal Streets 2013/2014

Recommendation:

That the one and only quotation for a grader for snow plowing of Municipal Streets for the 2013 – 2014 season, be received:-

Grader Pioneer Construction Inc. \$160.00/hr HST extra; and further

That the quotation from Pioneer Construction Inc., in the amount of \$160.00 per hour (HST extra), be hereby accepted.

Recommendation Approved.

10.2. Snow Removal Kenora Parkade & Chipman Street Parking Lot

Recommendation:

That the one and only quotation for a skid steer loader for snow removal at the Kenora Parkade and Chipman Street Parking Lot for the 2013 – 2014 season, be received:-

Skid Steer Loader Mike Wilcox \$60.00/hr HST extra; and further

That the quotation from Mike Wilcox, in the amount of \$60.00 per hour (HST extra), be hereby accepted.

Recommendation Approved.

10.3. Water Wastewater Systems Monthly Summary September 2013

Recommendation:

That Council of the City of Kenora hereby accepts the September 2013 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by Biman Paudel, Water and Sewer Supervisor, Ryan Peterson, Water Treatment Plant Operator and Gord St. Denis, Wastewater Treatment Plant Operator.

Recommendation Approved.

11. Other

Mayor Canfield read out the following proclamations:

11.1. Proclamation - Lung Month (November)

11.2. Proclamation - Louis Riel Day (November 16)

12. Date of Next Meeting

Tuesday, December 10, 2013 at 9:30 a.m.

13. Adjourn to Property and Planning Meeting

At 10:20 a.m. the meeting adjourned and following a short break, reconvened in the Property and Planning Committee Meeting